

SITE VISITORS / CONTRACTORS ACKNOWLEDGEMENT

HEALTH & SAFETY OBLIGATIONS

The Contractor (person and company name being engaged to perform services)
Description of Service (All services which may be performed by the contractor)

The Contractor hereby acknowledges that:

1. They understand their obligations to themselves, their subcontractors and their employees under the Health and Safety at Work Act 2015 and confirm their intention to comply at all times while working on our site.
2. They recognise that the 'PCBU' can only be responsible for advising the nature of, and methods of controlling hazards specific to their business or work site and that the Contractors shall apply best industry practice to ensure the safety of all involved at all times.
3. The PCBU has advised the Contractor of the emergency procedures, location of emergency equipment, basic safety rules, hazards, risks and authorisation requirements relevant to the service being performed.
4. They shall ensure that all their subcontractors and employees are informed of the same and that no person shall be permitted to work on the contract without being informed and have suitable safety equipment to perform the work required (where applicable).
5. They have a Health and Safety management system in place, which ensures their compliance with the Health and Safety in connection with this contract.
6. The PCBU has the right to monitor the Contractor's activities and carry out a safety audit from time to time during the progress of the contract.
7. The PCBU has the right to monitor the Contractors activities and carry out a safety audit from time to time during the progress of the contract.
8. They will advise the PCBU immediately of any accident or near miss in which serious harm is caused or may have been caused or a significant hazard was involved and meet the requirements of the Health and Safety at Work Act 2015 in reporting serious harm/notifiable events to Work Safe New Zealand.
9. They will advise the PCBU immediately of any new hazard/risks during the contract and will take all practicable steps to avoid harm being caused to any person as a result of such hazards/risks.
10. Before beginning work on the contract, the Contractor will carry out a systematic identification of hazards/risks likely to be encountered and develop controls for all those identified and advise the PCBU.

Signed for and on behalf of the Contractor:

Full Name: _____ Signature: _____

Date: _____

Contractor Health & Safety Assessment

Company Name:	
Representative responsible for Health & Safety:	
Position of Representative:	

Conroy Removals is committed to the Health & Safety of their Contractors while working on our sites.

To ensure that there are safe practices on site we require the contractor to sign off the following:

1. Does your Company have a formal Health & Safety Policy? <i>(Please supply copy)</i>	Yes / No
2. Is the Policy signed off by the Company Manager?	Yes / No
3. Is your Company ACC Accredited – WSD / WSMP / ACCPP?	Yes / No
4. Do your Managers understand their legal responsibilities under the HSWA Act?	Yes / No
5. Are H&S responsibilities documented in job descriptions?	Yes / No
6. Is your company a member of Site Safe?	Yes / No
7. Do you hold H&S meetings?	Yes / No
8. Do you complete onsite H&S inductions which cover:	
a. Accidents and near misses	Yes / No
b. Site specific hazards/risks methods of control and who to report to	Yes / No
c. Specific training and licences required on machinery	Yes / No
d. Emergency procedures	Yes / No
e. Location of toilets and water	Yes / No
f. Who to ask if there are any safety issues	Yes / No

Dated:	Signed:
Full Name:	Occupation:
Witness Full Name:	Signed:
Occupation	
Address:	